

# Admissions Journey

Creative  
Production  
(Film)MA

## 1 Fill out the application form

To start the application process, select your course on the [application page](#) and follow the instructions. If anything about the process is unclear, please don't hesitate to send a message or give us a ring. We like to chat.

### Provide your project proposal

Fill out the project proposal template on the second page of the application form.

The purpose of the project proposal is to demonstrate that as an MA candidate you will have a viable topic and a plan of approach. It's also an exercise in setting realistic and adequate aims and objectives for the 11 months of full-time, or 22 part-time, study ahead. The proposal not only defines the starting point of your research but will also form a basis for discussions between you and your supervisor.

You need to show that a considerable amount of preliminary thought, listening, and reading around the subject has been carried out.

The proposal should :

- identify your research questions,
- set out the research context (including reference to appropriate literature and music etc.),
- outline your anticipated research methods.

Having established the question, the proposal should then:

- indicate the intellectual, historical and related contexts in which those questions are to be located,
- provide an indication of the key theoretical, practical or empirical debates you plan to address.

You should include a brief explanation of why the topic is of interest to you. But you should also go beyond your personal interest and explain why your work should be of interest to the wider research community.

### Attach your qualification

We expect you to provide a PDF copy of a Bachelor's Degree at 2.1 (or above) or other equivalent academic qualification. If you have relevant practical music experience, a degree from non-music studies will satisfy the qualification requirement for this program.

You do not hold a BA degree?  
You did not reach 2.1 on your BA? →

## 2 Revise your work

In the case that your project proposal requires some reworking, the lead of the MA course will be in touch with you.

## 3 Schedule an interview

You will receive an invitation to book an interview with our MA course lead.

## 4 Wait for our answer

Before offering you a place we want to make sure that we are providing the right course for your needs. Our admissions team will consider all the information listed above before making a decision. We'll be as quick as we can!

## 5 Receive an Offer Letter

If your application is approved you will receive an offer letter with an invoice for the €750 enrolment fee.

DO YOU NEED A VISA / FUNDING TO JOIN US?

NO

YES

Read our offer letter carefully and pay the enrolment fee within 14 days to secure your place.

Read our offer letter carefully. Wait with paying the enrolment fee payment until your visa / funding is secured.

## 6 Receive the Acceptance Letter

We will confirm your payment of the enrolment fee within 10 days of receipt and email your acceptance letter. Congratulations - you'll officially be one of us :)

Now you can just simply relax and get excited about joining us in September! But if you want to start preparing for your move to Berlin right away, you can read about ins and outs of relocating [here](#).

If you have any questions about our courses and facilities, you may find the answers [here](#) on our info-hub. There you can search for information using keywords - super handy!

If anything is unclear or if there is any information that is difficult to access, please tell us about it. We are constantly improving our website and this feedback is extremely helpful.

## FAQs

### INTERNATIONAL STUDENT ENTRY REQUIREMENTS AND FEES

We have students from over 60 countries! Our entry requirements and fees are the same for everyone.

### INSUFFICIENT QUALIFICATION?

Please get in touch with us to check if its possible to by pass the qualification requirement based on merit. In exceptional circumstances, highly experienced individuals can be accepted.

### DEADLINES

Priority application deadline: 30th April

If you comply with our admissions requirements we will guarantee you a place on the course of your choice if you make a priority application.

Standard application deadline: 30th June

If you comply with our admissions requirements we will do our best to offer you a place on the course of your choice. If there are no places available we will either offer you a place on an alternative course or place you on the waiting list.

### FULL-TIME VS. PART-TIME

The class schedule for those two study options vary a little from week to week, and at different times of the year. On average, part-time studies require 6 study hours per week and full time around 12. In both courses, the first 5 weeks in September to October are intensive.

Another way of looking at it is that during term, the full-time MA has 2 meetings a week, plus supervision. Part-time has 1 meeting a week plus supervision. All meetings are to support the huge amount of individual work and study students will need to do.

Full-time assumes your project is pretty much ready to go. Part-time allows a much longer development period. Consequently, it means that the 'part-timers' have twice as much time for completing subsequent modules of their study.

### ENGLISH LANGUAGE QUALIFICATION

It is not mandatory to have passed the IELTS 6.0 exam, but you are expected to demonstrate this level of English language skill during the application process. We're assessing this based on the content of your application form, personal introduction and the emails we exchange.

### COURSE STRUCTURE

Roughly speaking, 2 to 4 hours per week is spent on each of these areas: Theory, Technical Skills and Supervision. In addition, you are expected to spend a considerable amount of time with self-directed learning and on occasion, you will be expected to take part in some extracurricular activities.

### NOT EU/EEA AND NEED A STUDENT VISA?

in order to study with us, you must have legal permission to be in Germany for the length of your programme. According to the German state regulations a student visa can only be granted for full-time programs. If you need a visa and would like to study part-time you might want to get in touch with a visa adviser to determine if there is another type of visa that might cover your 2-year stay.

### VISA / FUNDING APPLICANTS - ENROLMENT FEE PAYMENT

Your place on the course can be confirmed only after we receive the enrolment fee payment. We advise people who are applying for a visa or for funding, to refrain from paying the enrolment fee until they are confident their other application will be successful.

This creates a vicious circle of sorts; we are aware of this. We notify applicants in this situation when the course they are applying for is reaching capacity. This gives them a chance to decide if they want to take a risk and pay the enrolment fee before securing their visa / funding. If you are told by the embassy you must have Unconditional Acceptance, then you will have to pay the enrolment fee.

ANY QUESTIONS? We are here to help! Feel free to drop us an email or reach us via phone.

Admissions Team  
admissions@catalyst-berlin.com // +49 30 2900 9052

**catalyst**

Institute for Creative Arts  
and Technology